



BOARD OF DIRECTORS MEETING MINUTES (Approved)

October 4, 2019 9:30 a.m.

Florida Atlantic University

777 Glades Road – Boca Raton, Florida 33431

Attendance: See October 4th sign-in sheet on last page.

Minutes: The minutes for the August 1st meeting were approved

New Business:

- 2020 Board Elections
 - o Walt discussed board elections and that an email would be going out to elect new board members for the vacant positions.
- Award for University with the most members
 - o Board discussed if we should reward the University chapters with the most members. It was discussed that we already budget for student chapter support. We have not had a recent request for financial support from any chapters. We discussed increasing communication of available financial support. Don discussed the administrative burden of receiving funds through the university system and that students cycle through each year and may not care about an award they may get the following year. Discussed possibly providing an award for University student chapter of the year. Gordon was tasked with developing a proposal for a monetary award for the Board to consider for the student chapter with the most AWRA members. Roger will provide Gordon with the application AWRA National uses for State Chapter of the year.

Unfinished Business:

- Strategic Plan
 - o Discussed the ongoing effort to update the strategic plan. A draft update of the strategic plan will be provided to the Board at the next meeting to review and provide comments
- Board Member Term Limits
 - o Discussed if term limits need to be imposed for Board members. Reasons discussed were lack of consistent participation or board members who stay on forever which may limit the potential for new board members with new ideas from joining. It was agreed that the President/Vice President will address this on a case by case basis. The board requested that the strategic plan address minimum requirements for Board participation.
- UF Water Institute Symposium 2020
 - o There is an extra free ticket to attend the symposium and it was agreed upon that Don will receive this. The Board also discussed if we should provide financial support to students that will attend this event. A motion was made to provide \$150/student if they are a current AWRA member and have submitted a poster. Motion passed.

August 1, 2019 BOD Meeting Minutes

- Board approved minutes from August 1st meeting.

Treasurer Report:

- Kellie provided an update of the Key West event financials. \$30,000 in income and \$22,000 in expenses. She discussed that we budgeted for \$65,000 in meeting expenses and that we were over budget for the year.



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Expenses approximately \$71,000, but income from the meetings has been strong. The scholarship checks have been mailed and are included in the financials. Kellie discussed that the Sandy Young account has approximately \$90,000 and now generates enough interest to support the award. The Board had previously identified a target account balance of \$100,000 to generate enough interest to support the award. The checking account balance is approximately \$48,000. A motion was made to move \$1,000/month from the checking account to the Sandy Young account until it reaches \$100,000 if the checking account has sufficient funds. Motion passed. The Board discusses starting another scholarship fund once the Sandy Young account reaches \$100,000. The Board will take this up for discussion when the Sandy Young account reaches \$100,000. Don asked for our accountant to review our accounts and provide options for higher earning investments. Kellie discussed that our insurance is up for renewal and now was the time to discuss any changes the Board wanted to consider. Luna asked if we had Directors and officer's coverage. A motion was made to add Directors and Officer's coverage with a max premium of \$1,100. The motion passed. Amelia asked if we should have a waiver for students that utilize travel reimbursement to our meetings. Luna said she would think this through and report back. Cyber-security coverage was discussed. It was tabled till the next meeting. Kellie reported that the financial audit will be completed in October.

Education:

- Amelia reported that the scholarship awards have been mailed to the winners.

National News:

- 2020 AWRA National Conference
 - o Don reported that the conference will be held November 9 – 12 at the Embassy Suites Orlando. Don and Roger are on the Planning Committee. Sam and Walt are helping with sponsorships. Meeting is in the early stage of planning. Board communicated that they should try to keep the registration costs down and to consider a cost reduction for presenters. Luna asked what the expectation is for the Florida Chapter for this event. Don responded to help recruit speakers.
- Companion Issue of IMPACT for 2020 National Annual Conf
 - o Sandra is taking the lead on this. Discussed focusing on resiliency or other Florida issues. Walt asked the Board to connect with Sandra if they want to participate.
- 2019 AWRA National Conference – Roger, Don and Walt will be attending.

Student Chapters:

- Roger/Walt (USF) – Met with professor who is interested in starting a USF chapter. They will continue to follow up and support this effort.
- Sam (FAU) – Sam and Gordon are working to promote AWRA Florida with the students.
- Don (FGCU) – Don reported that the students are organizing a mixer to promote AWRA student membership.

Membership:

- Sam discussed possibly using public radio to promote AWRA membership as well as other types of media such as live on Linked-in. Possibly develop pod casts with short clips of meetings

Committee for Young Professionals:

- Shayne discussed possibly organizing a lunch and learn in the Jacksonville area.
- Allison discussed organizing another lunch and learn in the Tampa area, possibly at the Jacobs office in Nov/Dec.



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- Need to include update of this effort on the website.

Future Meetings:

- November – St. Augustine – Meeting planning is going well and live on the website.
- January – Ft. Myers – Meeting planning is going well.
- March – Tampa (USF) – Brian Wozniac is taking the lead on this.
- May – Panama City – Kristin Bennet is leading
- August - Key West
- Gordon mentioned that we should try to do 1 or 2 meetings a year at a University.

Motion to adjourn was approved.



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BOARD OF DIRECTORS MEETING SIGN-IN SHEET
October 4, 2019
Florida Atlantic University, Boca Raton, Florida

EXECUTIVE COMMITTEE

- Walt Reigner, PE, CPESC
President
Tampa
- Roger Copp
Vice President
Tampa
- Kellie Clark, PE
Treasurer
Fort Myers
- Randy Smith, PMP
Secretary
Brooksville
- Jeremy McBryan, PE, CFM
Past President 2018
West Palm Beach
- Mark Diblin, P.G.
Past President 2017
Gainesville

BOARD OF DIRECTORS

- Brent Anderson, PE
Tampa
- Alex Chatham, PE
Boca Raton
- L. Donald Duke, PhD, PE
Fort Myers
- Amelia Fontaine, PE, CFM
Vero Beach
- Sandra Fox, MS, GISP
Palatka
- Catherine Katsikis
Coral Springs
- Allison Lewis, PE
Tampa
- Karen Miller
Fort Myers
- Sam Palermo, PE
Boynton Beach
- Luna Phillips, Esq.
Fort Lauderdale
- Christine Senne, Esq.
Lake Placid
- Valerie Seidel
Winter Park
- Shayne Wood, PE
Jacksonville

Jan	Mar	May	Aug	Oct	Nov	Last Name	First	Signature
X	X	X	X			Anderson	Brent	<i>[Signature]</i>
X	X		X			Chatham	Alex	<i>[Signature]</i>
X	X	X				Clark	Kellie	<i>[Signature]</i>
X	X	X				Copp	Roger	<i>[Signature]</i>
	X	X	X			Diblin	Mark	<i>[Signature]</i>
X	X	X				Duke	Don	<i>[Signature]</i>
	X			✓		Fontaine	Amelia	<i>[Signature]</i>
X	X	X				Fox	Sandra	<i>[Signature]</i>
	X					Katsikis	Catherine	<i>[Signature]</i>
X	X	X				Lewis	Allison	<i>[Signature]</i>
		X	X			McBryan	Jeremy	<i>[Signature]</i>
X	X		X			Miller	Karen	<i>[Signature]</i>
X		X	X	✓		Palermo	Sam	<i>[Signature]</i>
X		X	X	✓		Phillips	Luna	<i>[Signature]</i>
X		X	X			Reigner	Walt	<i>[Signature]</i>
			X			Senne	Christine	<i>[Signature]</i>
X	X	X	X			Seidel	Valerie	<i>[Signature]</i>
X	X	X	X			Smith	Randy	<i>[Signature]</i>
X	X		X			Wood	Shayne	<i>[Signature]</i>

Brown		Guests		ghbrown@fl.edu	
Last Name	First Name	Email Address			
Rooney	Robert	RooneyRWB@DMSmith.com			
Mehler	Suzanne	mchlerse@cdmsmith.com			
Pete Quissias	Tate	PeteQuissias@usoc.com			
McBryan	Emily	emcbryan@cityofwater.com			
Dadrian	Lucine	ldadrian@sfwd.gov			
Wozniak	Brian	bwozniak@hesson-inc.com			
Giliberti	Gabriella	ggiliberti@aimengr.com			
Watt	David	david.watt@yahoo.com			