



BOARD OF DIRECTORS MEETING Minutes (Approved)

March 27, 2020 9:45 p.m.

WebEx

Attendance: See March 27th sign-in sheet on last page.

Minutes: Approval of the minutes for the January 23rd meeting were tabled to next meeting

New Business:

- Alternative formats for future meetings
 - o Survey
 - Discussed using an online survey tool that could reach out beyond just the AWRA members. Valerie suggested posting on LinkedIn for comments as well. Discussed adding a question regarding the length of webinars, 1 hour, 2 hours, or more. Motion was made and approved to send out survey.
 - o Pilot format with future Young Professionals meeting. Discussed that this was a good idea and that we should wait till the survey results come back to plan any further. Discussed May time frame.
 - o Discussed that when the pandemic ends the economy may cause travel funds to become an issue and may affect attendance for a while.
 - o Discussed that offering CEH's through web meetings may be lure attendance. Shayne mentioned this may add additional work and he would need to reach out to the Florida Board of Professional Engineers to better understand the requirements.
 - o March Technical Meeting – Discussed that this meeting was cancelled and that we do have a \$400 deposit with the Aquarium. The Aquarium is willing to honor the deposit when the meeting is rescheduled.
 - o May Technical Meeting – Discussed that with all the uncertainty right now that is was best to cancel the May meeting. No expenditures have been made for this meeting. Motion was made and approved to cancel meeting. The May meeting date will be held for a potential web-based meeting. However, this may be pushed to June. Roger will contact Kristin and let her know. Requested that Brian and Kristin contact the presenters they had lined up for the March and May meeting to gage interest in them presenting at a May or June web-based meeting.
 - o August Annual Meeting – No expenditures have been made yet for this meeting. Luna explained that planning for this meeting was ongoing and the meeting would have a similar format as last year. Because of all the uncertainties right now there was discussion about cancelling the meeting, or possibly rescheduling for a future date or even a different location. Economic concerns may impact attendance even if all the current restrictions are lifted and the health concerns subside. Also discussed alternative meeting format such as webinar. Motion was made to hold the meeting date open for now and begin the process of planning alternative meeting formats. Survey results expected in April will assist with future planning efforts. Motion was approved.
 - o September Technical Meeting – Discussed possibly using the September meeting slot to reschedule the March (Tampa) or May (Panama City) meetings that were already planned. Sam mentioned that he would still like to hold a meeting in the South Florida region in September, in person or web-based. It was decided to table further discussion until the April Board meeting.
 - o January Technical Meeting – Discussed to continue planning for the January meeting as normal. Will reassess this over time.



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- Sponsorships
 - o The BOD requested that Sam and Brian reach out to the March and May sponsors and offer a refund. Discussed that firms may decide to support the organization and will not ask for a refund. Discussed possibly offering a way to provide value for their sponsor support at a future meeting or if the meetings are rescheduled. The BOD requested that Sam develop ideas on how to add value to the sponsors with possible future web-based meetings and report back at the April BOD meeting. Discussed that there might be opportunities for sponsors to provide the web platform for future web-based meetings. Further discussion on this is needed as it may be beneficial to pick a preferred web platform and stick with it for consistency. Discussed that some web platforms may have security issues, such as Zoom. Karen mentioned that her company has a section devoted to stakeholder outreach and particular expertise in web-based platforms. She mentioned some platforms can be glitchy. Karen is going to research this with her team and report back on the pros and cons of some platforms. Roger said that he will reach out to AWRA National and see what platform they use. The BOD asked for volunteers for a Committee to convene and further research web-based meeting opportunities. Karen, Roger, Allison, Woody, and Sam volunteered. This committee will coordinate and report back to the BOD at the April meeting.
- AWRA National Update
 - o Don gave a brief update of the planning efforts ongoing for the National conference in November. He will provide additional information on any changes at the April BOD meeting.
 - o Briefly discussed the draft MOU between AWRA National and AWRA Florida. Don will reach out to some of the BOD members that expressed concerns and modify the draft MOU. We will revisit this item at the April BOD meeting.
- All other agenda items were tabled to the April meeting due to time constraints.
- Meeting was adjourned.



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BOARD OF DIRECTORS MEETING SIGN-IN SHEET

March 27, 2020

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| Jan | Mar | May | Aug | Oct | Nov | Last Name | First Name | Signature |
|-----|-----|-----|-----|-----|-----|-----------|------------|------------------|
| X | X | | | | | Anderson | Brent | Verbal Roll Call |
| | X | | | | | Boynton | Elwin | Verbal Roll Call |
| X | | | | | | Chatham | Alex | |
| X | X | | | | | Clark | Kellie | Verbal Roll Call |
| X | X | | | | | Copp | Roger | Verbal Roll Call |
| X | | | | | | Dadrian | Lucine | |
| X | X | | | | | Duke | Don | Verbal Roll Call |
| X | X | | | | | Fontaine | Amelia | Verbal Roll Call |
| | X | | | | | Katsikis | Catherine | Verbal Roll Call |
| | X | | | | | Lewis | Allison | Verbal Roll Call |
| | X | | | | | McBryan | Jeremy | Verbal Roll Call |
| X | X | | | | | Miller | Karen | Verbal Roll Call |
| X | X | | | | | Palermo | Sam | Verbal Roll Call |
| | X | | | | | Phillips | Luna | Verbal Roll Call |
| X | | | | | | Reigner | Walt | |
| | X | | | | | Seidel | Valerie | Verbal Roll Call |
| X | X | | | | | Smith | Randy | Verbal Roll Call |
| X | X | | | | | Wood | Shayne | Verbal Roll Call |
| X | X | | | | | Wozniak | Brian | Verbal Roll Call |

Guests

| Last Name | First Name | Email Address |
|-----------|------------|---------------|
| | | |
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